

## DATE

### Character limit

Between **0000000000** and **9999999999**, this will allow for 10 0-9 digits to be answered (2 for month, 2 for day, and 4 for year.. you will notice that that only adds up to 8 digits, the extra 2 is for the forward slashes that separate the month, day, and year\$

### Field Width

**10** characters (2 for month, 2 for day, 4 for year, and 2 for the forward slashes\$

### Regular Expressions

**\d{2+},\d\* 2+,\d\* 4+**

./( 0\d{2+ and \d{4+ refers to the sequence of two and 4 digits respectively (numbers 0 to 9\$. ), stands for forward slash, ) is used to interpret , as a forward slash.

### **mm/dd/**

**\d{2}\d{2}\d{4}**

## Phone Number

### Character limit

Between **0** and **9999**, this will allow for each digit to be 0 through 9

### Field Width

**12** characters (3 for area code, 3 for prefix, 4 for line number\$

### Regular Expressions

**\d{3+}-\d\* 3+ -\d\* 4}**

./( 0\d{3+ and \d{4+ refers to the sequence of three and four digits respectively (numbers 0 to 9\$. )- stands for a dash,) is used to interpret - as a dash.

### **000-000-0000**

**\d{3}\d{3}\d{4}**

## **Zipcode**

### Character Limit

Between **0 and 99999**, this will allow for 5 0-9 digits to be answered (there are 5 digits in a zip code)

### Field Width

**5** characters

### Regular Expressions

**\d{5}**

**NOTE: \d{5} refers to the sequence of five digits**

**02135**

**\d{5}**

## **Email**

1. Under 'Edit Survey', click [Add New Question]
2. On 1. Please select a question type, choose "Single Line Text with Pre-Format Options"
3. Input your question text into '2. Write your question below'
4. Input your label under '3. Write Label For Each Line'
5. On '3. Write label for each line', click the "Format Answers" checkbox
6. A list of drop down boxes will appear, click the drop down box at the end of your first field.
7. Select Email
8. You now have a field formatted for a user to enter in an email address. Please make sure that you click the [Save] button to save your newly created question.