

ACADEMIC SPONSORSHIP PROGRAM FEATURES

The following feature set is included [Academic Sponsorship program](#) applicable to educational institutions that conduct academic research.

Survey design options

- Survey design wizard
- Design from scratch
- Design from template
- Design from existing survey
- Spell Check
- User Dictionary for spell-check
- Multilingual support (see special feature set)
- Use pictures for questions/answers
- Use sounds for questions/answers
- Use video for questions/answers
- Create multiple page survey

Question types

- Section Header
- Pick One or 'Other'/Pick One with 'Comment'
- Check all that apply
- Rate along the scale
- Absolute rank
- Dropdown box
- List box
- Single line text response
- Multi-line text response
- Numeric allocation

Question options

- Question design wizard
- Copy question/question library
- Must answer
- Hide question
- Add numbering to questions
- Move questions (up and down)

Answer Options

- Set the answer field width
- Answer validation – Pre-format answers
- Select answer layout display horizontally/vertically

Logic and piping

- Skip logic
- Branch logic

Design & customization

- Add your Logo
- Add survey footer
- Add progress indicator (3 options)
- Use pre-defined color palette
- HTML formatting

General

- Use folders to organize surveys
- Test before launch
- Autofill from URL

Quota options

- Set survey start/end dates
- Set survey quota
- Set answer quota

Post-submission options

- Show customized “thank you page” on survey submission
- Show respondent answers on survey submission
- Show survey results on survey submission

Duplicate control

- Unique response validation
- Ignore repeated response
- Override with repeated response
- Allow multiple responses from the same computer

Distribution options

- Email distribution: survey link
- Email distribution: display survey inside
- Pop-up survey
- Link to survey on your website
- Embed survey into web page
- Complex Launch

Survey link options

- Unique Link
- Master Link

E-mail list creation

- Type in emails
- Bulk email address upload
- Import from Outlook
- Validate email addresses
- Test e-mail launch

E-mail customization

- Send email invitation in plain text
- Send email invitation in HTML
- Personalize survey invitation
- Respondents opt-out
- Set e-mail priority

Respondent e-mail address

- Capture respondent email addresses
- Allow multiple responses from the same address
- Distribution statistics
- E-mail results
- Additional details

Report creation

- Summary report
- View report by respondent
- Add/edit/delete customized report
- Create report from submitted and partial responses

- Create a separate report for partial responses
- Change report status (active/inactive)

Report options

- Modify report title
- Delete respondent
- Hide respondent e-mail address in report
- Capture respondent ID
- Set password for report
- Show/hide questions in the report
- Show skipped questions in individual reports
- Break report into pages
- Add report Header/Footer

Report customization

- Filtering (real time)
- Hide some of the responses temporarily
- Setting answer labels
- Setting values for statistics
- Include/exclude text values in report

Export report and results

- HTML report
- Export report to Power Point
- Export results to Excel/CSV

Distribute Report

- Show link to report

Security

- Report password protection
- Show/hide respondent password in report

Multilingual surveys

- Design surveys in any language (UTF-8)

If you are a college, university, or research organization representative and need survey tool for in-class or research projects, [apply for Academic Sponsorship program now.](#)